



Kings County Government Center
1400 W. Lacey Boulevard
Hanford, California 93230

☎ (559) 852- 2362 FAX (559) 585-8047

Agenda

Tuesday, March 10, 2026

Place: County Board of Supervisors Chambers
Kings County Government Center, Hanford, CA

Time: 11:00 a.m. or soon thereafter, immediately following the meeting of the
California Public Finance Authority

The meeting can be attended on the Internet by clicking The Microsoft Teams hyper link below:

<https://teams.microsoft.com/meet/29101977119667?p=2csxphSic2OmlEuBhT>

or by sending an email to bosquestions@co.kings.ca.us on the morning of the meeting for an automated email response with the Microsoft Teams meeting link information. Members of the public attending via Microsoft Teams will have the opportunity to provide public comment during the meeting. If the Microsoft Teams connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access. *Microsoft Teams will be available for access at 10:55 a.m.*

1. CALL TO ORDER

ROLL CALL – Clerk to the Board

2. APPROVAL OF MINUTES

a. Approval of the minutes from the March 3, 2026 regular meeting.

3. CONSENT

a. Consideration of approving Agreement for Administrative Support Services Between the California Community Housing Agency and the County of Kings.

4. PUBLIC COMMENT

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

5. **STAFF UPDATES**

6. **ADJOURNMENT**

Adjourn as the California Community Housing Agency.



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Action Summary

Tuesday, March 3, 2026

Place: BOARD CHAMBERS, Administration Building 1, Kings County Government Center, 1400 W. Lacey Boulevard, Hanford, CA

Time: 11:00 a.m. or soon thereafter, immediately following the meeting of the California Public Finance Authority

The meeting can be attended on the Internet by clicking The Microsoft Teams hyper link below:

<https://teams.microsoft.com/meet/22122616571232?p=Euf0QeE7CnlKJCdKbw>

or by sending an email to bosquestions@co.kings.ca.us on the morning of the meeting for an automated email response with the Microsoft Teams meeting link information. Members of the public attending via Microsoft Teams will have the opportunity to provide public comment during the meeting. If the Microsoft Teams connection malfunctions or becomes unavailable for any reason, the Board of Supervisors reserves the right to conduct the meeting without remote access. *Microsoft Teams will be available for access at

10:55 a.m.*

1. CALL TO ORDER

ROLL CALL – Clerk to the Board

MEMBERS PRESENT - JOE NEVES, RICHARD VALLE, DOUG VERBOON, RUSTY ROBINSON, MEMBERS ABSENT - ROBERT THAYER

2. APPROVAL OF MINUTES

a. Approval of the minutes from the February 3, 2026 regular meeting.

ACTION: APPROVED AS PRESENTED (RV, DV, JN, RR-Aye, RT-Absent)

3. APPOINTMENT OF EXECUTIVE DIRECTOR AND CLERK OF THE BOARD OF DIRECTORS

The Board of Directors hereby:

- a. appoints, effective immediately, the County Executive Officer of Kings County or their designee to serve as the Executive Director of the Agency and the Clerk of the Board of Supervisors of Kings County to serve as the Clerk of the Board of Directors; and
- b. directs the Agency Counsel to negotiate a services agreement with Kings County for the services provided by the appointees, and other appropriate and mutually agreeable services, with an effective date of the date of the appointment and present such agreement at a following meeting.

PUBLIC: NONE

ACTION: APPROVED AS PRESENTED (RV, DV, JN, RR-Aye, RT-Absent)

4. CLOSED SESSION

a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case.

5. PUBLIC COMMENT

Any person may directly address the Board at this time on any item on the agenda, or on any other items of interest to the public, that is within the subject matter jurisdiction of the Board. Five (5) minutes are allowed for each item.

None

6. STAFF UPDATES

None

7. ADJOURNMENT

The meeting was adjourned at 11:16 a.m.

**AGREEMENT FOR ADMINISTRATIVE SUPPORT SERVICES BETWEEN THE
CALIFORNIA COMMUNITY HOUSING AGENCY AND THE COUNTY OF KINGS**

THIS AGREEMENT FOR ADMINISTRATIVE SUPPORT SERVICES (hereinafter, “Agreement”) is made and entered into this _____, 2026 by and between California Community Housing Agency (hereinafter, “the Agency”), a joint exercise of powers authority organized under the laws of the State of California, and Kings County (hereinafter, the “County”), a California general law county (collectively, the “Parties”) and is effective as of March 3, 2026 (“Effective Date”).

RECITALS

WHEREAS, the Agency was established on January 29, 2019 by Kings County and the Housing Authority of the County of Kings by and through the *Joint Exercise of Powers Agreement Relating to the California Community Housing Agency* (hereinafter, the “JPA Agreement”) pursuant to Chapter 5, Division 7, of Title I of the Government Code, and as the same may be amended from time to time, to provide for the administration of the Agency and to enable the Agency to issue non-recourse obligations for the acquisition, construction, construction, rehabilitation, ownership, operation, maintenance, administrations and/or financing for multifamily housing for low-income, moderate-income, and middle-income families and individuals; and

WHEREAS, pursuant to Section 3.C of the JPA Agreement, the Board of Directors of the Agency “shall have the power to appoint such other officers and employees as it may deem necessary” and “by resolution, to the extent permitted by the Joint Exercise of Powers Act or any other applicable law, to delegate any of its functions to one or more Directors or officers, employees or agents of the Agency and to cause any of said Directors, officers, employees or agents to take any actions and execute any documents or instruments for and in the name and on behalf of the Board or the Agency;” and

WHEREAS, the Agency requires administrative management, operational oversight, meeting staffing, including compliance with California public access laws, such as Ralph M. Brown Act and the Public Records Act; and

WHEREAS, the County of Kings employs qualified personnel capable of performing the various duties, and is willing to provide such services to the Agency under the terms of this Agreement; and

WHEREAS, the Agency and County intend to formalize their agreement regarding the administrative support services provided by the County.

NOW, THEREFORE, in consideration of the mutual promises and covenants contained herein and for other valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. **Services.** Kings County shall provide the Agency with the following services/staffing, provided that such Services do not materially conflict with any other contractual obligations of the Agency. The County shall perform these Services under the general direction of the Agency's governing body, obtaining specific authorization for any actions requiring approval by the Agency's governing body:

- 1.1. Executive Director

- *Executive Oversight:* Provides executive oversight of the Agency's Program Administrator and Municipal Advisory services. Negotiates and executes necessary consulting agreements for Program Administrator and Municipal Advisory services.
- *Policy Implementation:* Executes the objectives and direction of the Agency's Board of Directors.
- *Financial Stewardship:* Reviews and approves financial transactions, as may be directed by the Agency's governing body, and ensures financial audits are completed, addressed, and adhered to.
- *Intergovernmental Relations:* Acts as the primary liaison between the Agency, the County, and other regulatory agencies.

- 1.2. Clerk

- *Records Management:* Maintains the official record of Agency proceedings, including minutes, resolutions, and other actions.
- *Ralph M. Brown Act Compliance:* Posts public meeting agendas; ensures all meetings are noticed timely and correctly.
- *Public Records Act (PRA) Coordinator:* Manages, processes, and responds to public records requests in compliance with state law.
- *Administration:* Oversees Agency correspondence, administers oaths of office, and facilitates compliance with the Political Reform Act, including coordination of mandated ethics trainings and Statement of Economic Interest filings.

2. **Executive Director.** The Agency's Board of Directors shall appoint Kings County's County Executive Officer, or their designee, to serve as the Agency Executive Director

who shall serve at the pleasure of the Board, as deemed necessary for the efficient administration of the Agency.

3. **Clerk of the Agency.** The Agency's Board of Directors shall appoint the Kings County Clerk of the Board of Supervisors to serve as the Clerk of the Agency who shall serve at the pleasure of the Board.
4. **Bond.** Pursuant to Government Code section 6505.1, the Executive Director and/or their designee(s) shall be covered by an official bond or its equivalent. This requirement shall be satisfied by the County maintaining the Agency as an Additional Named Insured on the County's Government Crime Policy, including Faithful Performance of Duty coverage (ISO Form CR 25 19 or equivalent). This coverage shall be maintained at a limit of no less than \$10,000,000 (or the current policy limit) for the duration of this Agreement. The County shall provide the Agency with a Certificate of Insurance and the specific Policy Endorsement naming the Agency as an Additional Named Insured.
5. **Compensation.** The Parties acknowledge and agree that the personnel and administrative support services provided by the County to the Agency pursuant to this Agreement are furnished on an in-kind basis for the mutual benefit of the Parties and in furtherance of the Agency's public purposes.
6. **Term.** This Agreement shall remain in effect for the term set forth in Section 2 of the JPA Agreement; however, either Party may terminate this Agreement, with or without cause, upon sixty (60) days' prior written notices. Upon termination, the County shall be entitled to payment for all Services rendered through the effective date of termination.
7. **Mutual Hold Harmless and Indemnification.** Except as otherwise stated in the JPA Agreement, each Party ("Indemnitor") shall defend, indemnify, and hold harmless the other Party, its respective officials, officers, employees, and agents (collectively, "Indemnitees") against any and all claims, demands, actions, losses, damages, liabilities or expenses, including attorney's fees (collectively, "Claims") which any Indemnitees may sustain or incur or which may be imposed upon it, but only in proportion to and to the extent such Claims result from, or arise out of, or are in any manner caused by the negligent or intentional acts or omissions of the Indemnitor, Indemnitor's officials, officers related to this Agreement.
8. **MISCELLANEOUS.**
 - 8.1. Entire Agreement. This Agreement constitutes the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior agreements, understandings, and arrangements, both oral and written, between the Parties hereto with respect to such subject matter. Nothing in this Agreement

shall be deemed to modify the terms and conditions set forth in the JPA Agreement. Except as otherwise provided herein, this Agreement may not be modified, amended, altered or rescinded in any manner, except by written instrument signed by both of the Parties. The waiver by either Party of a breach or compliance with any provision of this Agreement shall not operate nor be construed as a waiver of any subsequent breach or compliance.

- 8.2. Relationship of the Parties. Nothing in this Agreement, or in the course of dealing between the Parties pursuant to this Agreement, shall be deemed to create between the Parties (including their respective officers, employees and agents) in connection with the subject matter herein, a partnership, joint venture, association, employment relationship or any other relationship, other than that of independent contractors with respect to each other.
- 8.3. Assignment. A Party may not assign this Agreement without the prior written consent of the other Party.
- 8.4. Severability. If any provision of this Agreement is held invalid or unenforceable, such provision shall be deemed deleted from this Agreement and shall be replaced by a valid and enforceable provision which so far as possible achieves the same objectives as the severed provision was intended to achieve, and the remaining provisions of this Agreement shall continue in full force and effect.
- 8.5. Survival. Any provision of this Agreement which contemplates performance or observance subsequent to any termination or expiration of this Agreement shall survive any termination or expiration of this Agreement and continue in full force and effect.
- 8.6. Headings. The section headings used herein are for reference and convenience only and shall not enter into the interpretation hereof.
- 8.7. Venue: Any dispute under this Agreement shall be resolved under the laws of the State of California and venued in Kings County.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have caused their duly authorized representatives to execute this Agreement.

CALIFORNIA PUBLIC HOUSING AGENCY

KINGS COUNTY

By: _____

By: _____

Board Chairperson

Board Chairperson

ATTEST:

ATTEST:

By: _____

By: _____

Clerk

Clerk

APPROVED AS TO FORM:

APPROVED AS TO FORM:

By: *Raquel Grande*
Agency Counsel

By: _____
County Counsel